

**Special Collections and University Archives  
University of Victoria**

**AR011**

**Belfry Theatre**

**Acc. No: 1987-016 / 42 Boxes**

**Acc. No: 1990-082 / 4 Boxes**

**File List: Financial records, 1976-1988**

**Accession No: 1987-016**

**SERIES I: FINANCIAL RECORDS (RESTRICTED)**

**Box 1 (Oversize)**

- 1.1 Account book, Operating (Old), 1017-805. 1976-1977.
- 1.2 Account book, Local Initiatives Program (L.I.P.). 1017-346. 1977.
- 1.3 Account book, productions, 1018-365. 1977-1978.
- 1.4 Account book, Summer Works, 1018-875 and Canada Works, 1018-939. 1977-1978.
- 1.5 Account book, outgoing cheques. 1978-1979.

**Box 2**

- 2.1 Accounts, contracts, phone bills. 1980-1982.
- 2.2 Accounts Receivable. 1981-1982.
- 2.3 Acklands Limited. 1982-1983.
- 2.4 Activity Reports, Expense Sheets. Summer 1981.
- 2.5 Audit 1979.
- 2.6 Bank of Commerce account - correspondence, agreements. 1981.
- 2.7 Bank of Commerce - VISA and Debit memos. 1982-1983.
- 2.8 Bank of Montreal - statements. 1982-1983.
- 2.9 Bank reconciliations. 1981-1982.
- 2.10 Budget, 1977.
- 2.11 Budgets. 1978-1980.
- 2.12 Budget, 1984/85.
- 2.13 Equity insurance - remittance forms. 1977-1979.
- 2.14 Equity RRSP and insurance. 1981-1982.
- 2.15 Financial working papers, 1981-1983.
- 2.16 Financial working papers. 1981-1983.
- 2.17 Forsythe Office Equipment. 1979.
- 2.18 Harbord Insurance Company. 1979.

**Box 3**

- 3.1 Insurance. 1979-1984.
- 3.2 Insurance, rents, travel. 1983.

- 3.3 Insurance, 1984.
- 3.4 Interim Financial Reports. 1980-1981.
- 3.5 Interim Reports, June 1981 - May 1982.
- 3.6 Interim Reports. 1981-1982.
- 3.7 Interim Reports, working copies. 1982-1983.
- 3.8 Intermunicipal Grant Applications. 1978-1982.
- 3.9 Intermunicipal grants - correspondence and clippings. 1979-1983.

**Box 4**

- 4.1 Invoices, supplies, production materials. 1982.
- 4.2 Operating Plans. 1980/81, 1981/82.
- 4.3 Operating Plans. 1982-1983.
- 4.4 Operating Plans. 1983-1984.
- 4.5 Operation Outreach. 1982.
- 4.6 Payroll. 1975-1977.
- 4.7 Payroll. 1978.
- 4.8 Petty cash. 1981-1982.
- 4.9 Petty cash - production. 1981-1982.
- 4.10 Petty cash. 1982-1983.
- 4.11 Production Department - petty cash statements. 1982-1983.
- 4.12 Receipt book for charitable donations. 1977-1980.
- 4.13 Revenue Canada Taxation. 1976-1982.
- 4.14 T4 slips. 1981-1982.
- 4.15 Telephone bills. 1983.
- 4.16 Truck expenses. 1983-1984.

**Accession No: 1990-082**

**SERIES I: FINANCIAL RECORDS (RESTRICTED)**

**Box 1**

- 1.1 Budget Beginnings, 1987-1988.
- 1.2 Budget Statement, 1985-1986.
- 1.3 Budgets and Projections, 1986-1987.
- 1.4 Cash Flow Actuals, 1985-1986.